

**CHILDREN OF VIETNAM**

**Financial Statements**

**December 31, 2013 and 2012**

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Board of Directors  
Children of Vietnam  
Winston-Salem, North Carolina

## INDEPENDENT AUDITORS' REPORT

We have audited the accompanying financial statements of Children of Vietnam (a nonprofit organization), which comprise the statements of financial position as of December 31, 2013 and 2012, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### *Opinion*

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Children of Vietnam as of December 31, 2013 and 2012, and the changes in its net assets and its cash flows for the years then ended in accordance with U.S. generally accepted accounting principles.

*Butler ■ Burke LLP*

Winston-Salem, North Carolina  
August 11, 2014

**CHILDREN OF VIETNAM**  
**STATEMENTS OF FINANCIAL POSITION**  
December 31, 2013 and 2012

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	<u>2013</u>	<u>2012</u>
<b>ASSETS</b>		
Cash and cash equivalents	\$ 362,981	\$ 445,629
Short-term investments	180,364	168,958
Prepaid expenses	14,053	13,969
Grants receivable	59,000	64,913
Property and equipment, net	<u>-</u>	<u>-</u>
<b><u>TOTAL ASSETS</u></b>	<b><u>\$ 616,398</u></b>	<b><u>\$ 693,469</u></b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Liabilities</b>		
Accrued expenses	\$ 7,145	\$ 2,690
<b><u>Total Liabilities</u></b>	<b><u>7,145</u></b>	<b><u>2,690</u></b>
<b>Net Assets</b>		
<b>Unrestricted</b>		
Undesignated	323,727	292,714
Board designated	30,000	20,000
Temporarily restricted	<u>255,526</u>	<u>378,065</u>
<b><u>Total Net Assets</u></b>	<b><u>609,253</u></b>	<b><u>690,779</u></b>
<b><u>TOTAL LIABILITIES AND NET ASSETS</u></b>	<b><u>\$ 616,398</u></b>	<b><u>\$ 693,469</u></b>

**CHILDREN OF VIETNAM**  
**STATEMENT OF ACTIVITIES**  
**For the Year Ended December 31, 2013**

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	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<b>SUPPORT AND REVENUE</b>			
Contributions	\$ 164,184	\$ 141,348	\$ 305,532
Grants	-	111,633	111,633
Donated goods, materials and services	290,559	-	290,559
Interest income	<u>1,608</u>	<u>-</u>	<u>1,608</u>
	456,351	252,981	709,332
Net assets released from restrictions	<u>375,520</u>	<u>(375,520)</u>	<u>-</u>
<b><u>Total Support and Revenue</u></b>	<b><u>831,871</u></b>	<b><u>(122,539)</u></b>	<b><u>709,332</u></b>
<b>OPERATING EXPENSES</b>			
Program services	704,488	-	704,488
Management and general	52,959	-	52,959
Fundraising	<u>33,411</u>	<u>-</u>	<u>33,411</u>
<b><u>Total Operating Expenses</u></b>	<b><u>790,858</u></b>	<b><u>-</u></b>	<b><u>790,858</u></b>
<b>CHANGE IN NET ASSETS</b>	<b>41,013</b>	<b>(122,539)</b>	<b>(81,526)</b>
Net Assets, Beginning	<u>312,714</u>	<u>378,065</u>	<u>690,779</u>
Net Assets, Ending	<u>\$ 353,727</u>	<u>\$ 255,526</u>	<u>\$ 609,253</u>

**CHILDREN OF VIETNAM**  
**STATEMENT OF ACTIVITIES**  
For the Year Ended December 31, 2012

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	<u>Unrestricted</u>	<u>Temporarily Restricted</u>	<u>Total</u>
<b>SUPPORT AND REVENUE</b>			
Contributions	\$ 135,488	\$ 209,496	\$ 344,984
Grants	-	212,850	212,850
Donated goods, materials and services	254,189	-	254,189
Interest income	<u>1,882</u>	<u>-</u>	<u>1,882</u>
	391,559	422,346	813,905
Net assets released from restrictions	<u>358,368</u>	<u>(358,368)</u>	<u>-</u>
<b><u>Total Support and Revenue</u></b>	<b><u>749,927</u></b>	<b><u>63,978</u></b>	<b><u>813,905</u></b>
<b>OPERATING EXPENSES</b>			
Program services	672,831	-	672,831
Management and general	51,800	-	51,800
Fundraising	<u>28,223</u>	<u>-</u>	<u>28,223</u>
<b><u>Total Operating Expenses</u></b>	<b><u>752,854</u></b>	<b><u>-</u></b>	<b><u>752,854</u></b>
<b>CHANGE IN NET ASSETS</b>	<b>(2,927)</b>	<b>63,978</b>	<b>61,051</b>
Net Assets, Beginning	<u>315,641</u>	<u>314,087</u>	<u>629,728</u>
Net Assets, Ending	<u>\$ 312,714</u>	<u>\$ 378,065</u>	<u>\$ 690,779</u>

**CHILDREN OF VIETNAM**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**For the Year Ended December 31, 2013**

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	<u>Program Services</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>
Salaries and benefits	\$ 89,722	\$ 29,231	\$ 19,309	\$ 138,262
Education	116,969	-	-	116,969
Housing	25,450	-	-	25,450
Nutrition	319,873	-	-	319,873
Health care	11,021	-	-	11,021
Hope System of Care for Children with Disabilities	67,637	-	-	67,637
Empowering Foundations for Women & Their Children	29,972	-	-	29,972
Disaster relief	9,943	-	-	9,943
Travel and meetings	1,720	4,483	2,793	8,996
Professional fees	13,262	11,604	5,441	30,307
Security services	-	1,005	-	1,005
Postage and shipping	-	683	362	1,045
Occupancy	11,378	1,200	-	12,578
Office supplies	3,323	207	18	3,548
Advertising	-	-	524	524
Fundraising	-	-	2,889	2,889
Miscellaneous	-	706	1,358	2,064
Insurance	49	1,841	-	1,890
Equipment rental	1,305	128	-	1,433
Bank fees	3	713	-	716
Telephone and internet	1,388	92	-	1,480
Repairs and maintenance	1,422	230	-	1,652
Printing and reproduction	51	810	717	1,578
Training and development	-	26	-	26
	<u>\$ 704,488</u>	<u>\$ 52,959</u>	<u>\$ 33,411</u>	<u>\$ 790,858</u>

**CHILDREN OF VIETNAM**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
For the Year Ended December 31, 2012

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	<u>Program Services</u>	<u>Management and General</u>	<u>Fundraising</u>	<u>Total</u>
Salaries and benefits	\$ 81,713	\$ 26,405	\$ 19,730	\$ 127,848
Education	156,413	-	-	156,413
Housing	45,096	-	-	45,096
Nutrition	289,586	-	-	289,586
Health care	28,404	-	-	28,404
Hope System of Care for Children with Disabilities	27,443	-	-	27,443
Empowering Foundations for Women & Their Children	8,010	-	-	8,010
Travel and meetings	12,468	4,110	1,466	18,044
Professional fees	4,658	10,876	-	15,534
Security services	-	1,014	-	1,014
Postage and shipping	-	504	315	819
Occupancy	10,974	1,481	62	12,517
Office supplies	3,517	896	13	4,426
Advertising	-	115	464	579
Fundraising	-	-	4,366	4,366
Miscellaneous	-	609	55	664
Insurance	-	1,808	-	1,808
Equipment rental	1,035	-	-	1,035
Bank fees	4	1,513	-	1,517
Telephone and internet	1,511	204	8	1,723
Repairs and maintenance	719	361	4	1,084
Printing and reproduction	402	793	1,740	2,935
Training and development	<u>878</u>	<u>1,111</u>	<u>-</u>	<u>1,989</u>
	<u>\$ 672,831</u>	<u>\$ 51,800</u>	<u>\$ 28,223</u>	<u>\$ 752,854</u>



**CHILDREN OF VIETNAM**  
**STATEMENTS OF CASH FLOWS**  
For the Years Ended December 31, 2013 and 2012

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	<u>2013</u>	<u>2012</u>
<b>OPERATING ACTIVITIES</b>		
Change in net assets	\$ (81,526)	\$ 61,051
Adjustments to reconcile change in net assets to net cash used in operating activities:		
(Increase)/decrease in operating assets:		
Grants receivable	5,913	(64,913)
Prepaid expenses	(84)	(13,969)
Short-term investments	(11,406)	(11,434)
Increase in operating liabilities:		
Accrued expenses	<u>4,455</u>	<u>2,690</u>
<u>Net Cash Used in Operating Activities</u>	<u>(82,648)</u>	<u>(26,575)</u>
<b>DECREASE IN CASH AND CASH EQUIVALENTS</b>	<b>(82,648)</b>	<b>(26,575)</b>
Cash and Cash Equivalents, Beginning	<u>445,629</u>	<u>472,204</u>
Cash and Cash Equivalents, Ending	<u>\$ 362,981</u>	<u>\$ 445,629</u>

# CHILDREN OF VIETNAM

## NOTES TO FINANCIAL STATEMENTS

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### NOTE A: ORGANIZATION AND NATURE OF ACTIVITIES

Children of Vietnam (the "Organization") is a nonprofit corporation established in 1998 to assist children and families in breaking the cycle of poverty, ill health, and homelessness; and to provide immediate aid to children and families in crisis. The Organization accomplishes their mission through six initiatives: Healthcare, Education, Housing, Nutrition, Empowering Foundations for Women & Their Children, and Hope System of Care for Children with Disabilities including those negatively affected by Agent Orange/dioxin.

Four initiatives, healthcare, education, housing, and nutrition, address specific needs required to nurture a child to adulthood. On many occasions a child may receive services in several of these initiatives, but the support is not coordinated into a fabric of services.

Two special initiatives, the Hope System of Care for Children with Disabilities and the Empowering Foundations for Women & Their Children target specific vulnerable populations and offer comprehensive services utilizing the Organization's four core initiatives.

### NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis in accordance with U.S. generally accepted accounting principles (GAAP), and accordingly reflect all significant receivables, payables, and other liabilities.

#### Basis of Presentation

The Organization presents its net assets and its support and revenue based upon the absence or existence of donor-imposed restrictions as follows:

Unrestricted net assets – net assets that are not restricted by donors or for which donor-imposed restrictions have expired.

Temporarily restricted net assets – net assets that contain donor-imposed time or purpose restrictions that have not currently been met.

Permanently restricted net assets – net assets that contain donor-imposed restrictions stipulating that amounts be maintained in perpetuity. Part or all of the income earned may be expended according to donor stipulations. The Organization does not have any permanently restricted net assets.

Expenses are reported as decreases in unrestricted net assets. Expiration of temporary restrictions on net assets (i.e., the stipulated time period has elapsed or purpose was satisfied) are reported as net assets released from restrictions.

#### Contributions

Contributions, which include unconditional promises to give (pledges and grants), are recognized as revenues in the period the commitment is made. Conditional promises to give are not recognized until they become unconditional, that is, when the conditions upon which they depend are substantially met. The Organization determines an allowance for uncollectible accounts based upon management's judgment about such factors as prior collections history, type of contribution, and nature of fundraising activity. No allowance was deemed necessary at December 31, 2013 and 2012.

# CHILDREN OF VIETNAM

## NOTES TO FINANCIAL STATEMENTS

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### NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### Donated Goods, Materials and Services

Donated goods and materials are recorded in the financial statements at their estimated fair value at the date of the gift totaling \$290,559 and \$254,189 for the years ended December 31, 2013 and 2012, respectively.

Additionally, a substantial number of volunteers and charitable companies have donated significant time and services to further assist in the operations of the Organization; however, the value of these services have not been recognized in the accompanying financial statements since they do not meet the recognition criteria under GAAP.

#### Cash and Cash Equivalents

For purposes of the statements of cash flows, the Organization considers deposits with initial maturities of three months or less to be cash equivalents. Cash consists solely of cash on deposit with banks.

#### Short-Term Investments

Short-term investments are comprised of certificates of deposit with original maturities ranging from six months to one year.

#### Property and Equipment

Property and equipment are stated at cost or, if donated, at the approximate fair value at the date of the gift. Depreciation is provided on the straight-line method over the estimated useful lives of the assets, generally from 3 to 5 years for furniture, equipment, and vehicles.

#### Functional Allocation of Expenses

The costs of providing program and supporting services have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated between the program and supporting services benefited.

Directly identifiable expenses are charged to the appropriate programs and supporting services. Expenses related to more than one function are charged to programs and supporting services on the basis of estimates made by management. General and administrative expenses include those expenses that are not directly identifiable with any other specific function, but provide for the overall support and direction of the Organization.

#### Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

## CHILDREN OF VIETNAM

### NOTES TO FINANCIAL STATEMENTS

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#### NOTE B: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

##### Tax-Exempt Status

The Organization is a not-for-profit organization and is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code. Accordingly, income tax expense is limited to activities that are deemed by the Internal Revenue Service to be unrelated to their exempt purpose.

The Organization's primary tax positions relate to its status as a not-for-profit entity exempt from income taxes and classification of activities related to its exempt purpose. It is the opinion of management that the Organization has no uncertain tax positions that would be subject to change upon examination.

The Organization is required to file a federal exempt organization tax return (Form 990) annually to retain its exempt status. The Organization is also required to file an exempt organization business income tax return (Form 990-T) for any year gross unrelated business income exceeds \$1,000. The Organization's Form 990 filings are generally subject to examination by the Internal Revenue Service for three years after they are filed.

##### Subsequent Events

The Organization has evaluated its subsequent events (events occurring after December 31, 2013) through the date of this report, which represents the date the financial statements were available to be issued and determined that all significant events and disclosures are included in the financial statements.

#### NOTE C: CONCENTRATIONS AND CONTINGENCIES

The Organization has demand deposit accounts in which the balance, at times, may exceed federally insured amounts. The Organization has not experienced any losses on these deposits and does not believe it is exposed to significant credit and market risk.

A significant amount of support has been provided by a few major contributors. While these contributors have been consistent in their support, it is always a reasonable possibility that contributors might be lost in the near term.

In addition, certain grantors reserve the right to review expenditures and request funds of amounts determined not to qualify under the grant agreements.

The Organization's program services operate in Da Nang, Quang Nam Province and occasionally in other provinces in Vietnam. Foreign operations are subject to risks inherent in operating under a different legal system and economic and political environment. Among the risks are changes in existing tax laws, possible limitations on foreign income repatriation, government price or foreign exchange controls, and restrictions on currency exchange. Net assets of foreign operations are approximately 6% of the Organization's total net assets.

**CHILDREN OF VIETNAM**  
**NOTES TO FINANCIAL STATEMENTS**

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**NOTE D: PROPERTY AND EQUIPMENT**

Property and equipment consists of the following at December 31, 2013 and 2012:

	<u>2013</u>	<u>2012</u>
Furniture and computers	\$ 8,031	\$ 8,031
Vehicles	2,133	2,133
Less accumulated depreciation	<u>(10,164)</u>	<u>(10,164)</u>
	<u>\$ -</u>	<u>\$ -</u>

No depreciation expense was recorded in 2013 or 2012 as all assets were fully depreciated.

**NOTE E: LEASES**

In 2013, the Organization entered into a one year lease for office space to commence on February 1, 2014. Future commitments related to this lease are \$12,000.

**NOTE F: RESTRICTIONS ON NET ASSETS**

Temporarily restricted net assets consist of the following as of December 31, 2013 and 2012:

	<u>2013</u>	<u>2012</u>
Contributions, restricted for		
Education	\$ -	\$ 6,383
Housing	-	8,788
Hope System of Care for Children with Disabilities	15,444	47,308
Empowering Foundations for Women & Their Children	18,578	23,612
Grants, restricted for		
Hope System of Care for Children with Disabilities	162,141	218,773
Empowering Foundations for Women & Their Children	<u>59,363</u>	<u>73,201</u>
	<u>\$ 255,526</u>	<u>\$ 378,065</u>

**NOTE G: RELATED PARTY TRANSACTIONS**

The Organization receives contributions from members of the Board of Directors. Contribution revenue from current Board members was approximately \$22,236 and \$7,147 for the years ended December 31, 2013 and 2012, respectively. There were no contributions receivable from Board members at December 31, 2013 and 2012.